

Job Description



Job Title	EYFS Teacher	Reporting to	Head Teacher / Senior Leadership Team
Liaising With (internal)	All staff, pupils and Governors.	Liaising With (external)	Visitors (including parents), outside agencies, other schools
Supervising	Teaching Assistants / Nursery Nurse	Contract	Dependent on Experience
Core Purposes	<p>Under the overall direction of the Senior Leadership Team the Nursery Teacher will;</p> <ul style="list-style-type: none"> Carry out duties as detailed in the current; School Teachers' Pay and Conditions Document, Education Act, the required standards for Qualified Teacher Status, other current educational legislation and all of Northgate Primary School's aims and policies including the School Development Plan and Self-Evaluation Framework. Deliver High quality teaching and learning to children in our nursery. 		
Key Areas of Responsibility	<p>Leading Learning and Teaching</p> <ul style="list-style-type: none"> Leading a team of Early Years Practitioners and Teaching Assistants in the daily organisation and management of the EYFS Classroom. Working in partnership with the Foundation Stage Leader to ensure high quality provision across the EYFS. Modelling high quality practice. Class teaching, including planning and preparation. Support assessment of children's learning and development by ensuring that observations of children's learning and development are carried out and recorded. Contribute to the monitoring and evaluating the progress and development of all children with the class team. Support the SENDCo in delivering their SENDCo role. <p>Curriculum Responsibility - To be negotiated, depending on experience and expertise. This is likely to include:</p> <ul style="list-style-type: none"> Taking responsibility for an area of the curriculum throughout the whole school, including the co-ordination, development and resourcing of that area. Using national, local and school management data effectively to monitor standards of achievement across the school in the allocated curriculum area. Producing short, medium and long term plans to develop the curriculum area. Informing and reporting to colleagues, governors and parents about that area of the curriculum. Monitoring, maintaining and developing appropriate resources within each teaching area. Providing appropriate documentation and support (policy, scheme of work, records, staff support etc.) for the agreed area of responsibility. Leading, assisting and participating in staff meetings and inset to further the development of your agreed area of responsibility. Promoting the development of a co-operative approach to curriculum change Taking an active role in the planning of school development and implementation of DfES initiatives. 		

	<p>Other Duties</p> <ul style="list-style-type: none"> • To take part in supervision and the school's appraisal process. • To ensure up to date knowledge of the EYFS, policies and procedures and that they are adhered to and implemented. • To contribute to the development of the school, showing commitment to our shared ethos and values. • Working in partnership with parents to provide support, share knowledge and advice. • Communicate and co-operate with other professionals and agencies. • To carry out any other reasonable occasional duties commensurate with the grade of the post. <p>Health and Safety</p> <ul style="list-style-type: none"> • To ensure that the highest standards of safety, security, hygiene and cleanliness are operated at all times. • To read and comply with all policies and procedures relating to child protection, health, safety, confidentiality and data protection; and report all concerns to the Headteacher or other appropriate person. • To be aware of and strictly adhere to the medical, medicine and dietary needs of all children. • To ensure details of all accidents are recorded and the information relayed to parents/carers. <p>Equalities</p> <ul style="list-style-type: none"> • Be aware of and support difference and ensure that children and adults have equality of access to opportunities to learn and develop.
Other professional requirements	<ul style="list-style-type: none"> • Have a working knowledge of teacher's professional duties and legal liabilities. • Operate at all times within the stated policies and practices of the school. • Endeavour to give every child the opportunity to reach their potential and meet high expectations. • Contribute to the life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school. • Ensure professional development. • Develop appropriate liaison with all teaching and support staff. • Liaise effectively with parents and governors and actively promote their involvement in the life of the school. • Take on any additional responsibilities that might from time to time be determined.
Confidentiality	<ul style="list-style-type: none"> • Teachers must adhere to the school policy for the confidentiality of information at all times. This requirement covers information about pupils and colleagues and extends to communications with others in social as well as work-related situations.
	<p><i>Note: the specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed. The Headteacher may vary duties from time to time without changing their general character or the level of responsibility entailed. The job description may be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time after consultation with the individual concerned.</i></p>